



LARRY HOGAN
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BOYD K. RUTHERFORD
Lieutenant Governor

DAVID R. BRINKLEY
Secretary

MARC L. NICOLE
Deputy Secretary

March 15, 2017

**Amendment No. 1 to
Audit Services Contract
Task Order Request for Proposals ASC-2017-03-001 (SHA)**

Investigative Services

This Amendment No. 1 is being issued to amend and clarify certain information contained in the above named TORFP. All information contained herein is binding on all Master Contractors who respond to this TORFP. Specific parts of the TORFP have been amended. The following changes/additions are listed below; new language has been double underlined and marked in bold (ex. **new language**) and language deleted has been marked with a strikeout (ex. ~~language deleted~~).

- 1.) **Revise** Section the Key Information Summary Sheet as shown below:

KEY INFORMATION SUMMARY SHEET

All Terms and Conditions of the Master Contract apply.

REQUESTING AGENCY:	State Highway Administration
NAME OF AUDIT PROJECT:	TBD <u>Investigative Services</u>
TORFP NO:	ASC-2017-03-001 (SHA)
MBE Participation Goal:	Overall Certified MBE Participation Goal: <u>15</u> %
MBE Subgoals:	0
VSBE Participation Goal:	Overall Verified VSBE Participation Goal: <u>0</u> %
SBR TORFP?:	<u>No</u>
Agency's Living Wage Tier:	<u>1</u>
Is Non-Routine Travel Allowed (To Be Proposed?):	<u>Yes</u>

TORFP Release Date: *March 1, 2017*

TORFP Issuing Office: Department of Budget and Management
Procurement Officer: Joy Epstein
Office Phone: (410) 260-7570
Facsimile: (410) 974-3274
E-mail: dbm.cmo@maryland.gov

TOPs are to be submitted: Attached to the DBM *MOVEit* Website at:
<https://sftp.dbm.state.md.us>

~Effective Resource Management~

45 Calvert Street • Annapolis, MD 21401-1907

Tel: (410) 260-7570 • Fax: (410) 974-3274 • Toll Free: 1 (800) 705-3493 • TTY Users: call via Maryland Relay

<http://www.dbm.maryland.gov>

Pre-TOP Conference:

*March 13, 2017 1:00PM
707 N. Calvert Street,
4th Floor, Room 417
Baltimore, MD 21202
See Table of Contents Page for Directions*

Closing Date and Time for TOP: *March 29, 2017 12:00PM (Local Time)*

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Directions (Allow sufficient time for your commute and parking. Fee'd Parking is available at local garages):

Take I-95 (north or south) toward Baltimore and take **Exit 53 (I-395)**. I-395 splits; you want to take the **right exit for Martin Luther King Boulevard (MLK)**. Continue on MLK Boulevard about three blocks, make a right onto **Druid Hill Avenue**, which becomes **Centre Street**. At the bottom of the hill, make a left onto **Calvert Street** and then make the first right onto **Monument Street**. There is a parking garage accessible from Monument Street and limited metered parking around the SHA building.

Enter the glass partition on Hunter Street located behind the 707 building between the two buildings. Go to the security desk, tell them you are ~~interviewing~~ **attending a Pre-Proposal Conference** and they will call the extension of the party you have business with.

Return Directions:

From **Calvert Street**, make the first left onto **Madison Street**. Continue on Madison to **MLK Boulevard**, make a left. MLK Boulevard will take you straight into **I-95** (north or south).

Contact Information:

**Donna Ott
410-545-8724**

Should you require clarification of the information provided in this amendment to the TORFP, please contact Ms. Joy Epstein at 410-260-7570 at the DBM Contracts Management Office.

Date Issued: March 15, 2017

By *Joy Epstein*
Joy Epstein
DBM Contract Manager